

# Incident Response Workflow for Illinois Law Firms

## 1 Incident Detected

Security alert, suspicious login, ransomware trigger, vendor notification, etc.

## 2 Activate Incident Response Team

IT lead · managing partner · legal counsel · cyber insurer contact

## 3 Contain the Threat

Isolate affected systems · disable compromised accounts · prevent lateral movement

## 4 Preserve Evidence & Investigate

Secure logs · engage forensic support if needed · determine scope of exposure

Reportable Breach  
Under IL Law?

**IF YES**

## 5 Notification & Legal Obligations

- Notify affected clients (RPC 1.6 considerations)
- Comply with Illinois Personal Information Protection Act (PIPA)
- Notify Illinois Attorney General if threshold met
- Coordinate with malpractice carrier

## 6 Restore & Validate Systems

Restore from validated backups · confirm document management & email integrity · monitor for reinfection

## 7 Resume Operations

Document actions taken · track operational impact · stabilize environment

## 8 Post-Incident Review

Update IR plan · assess control gaps · conduct internal debrief